

CFL Renovation WG

Date: 20Nov2025	recorder/facilitator: Mayla
In attendance	Laura, Justin, Margaret, Jesse, Susan, Marianne, Adam, Mayla, Barry
Absent	Kate, Beth, Leslie

Executive summary
Discussed how to tell the public about the library renovation project and explain the tax cap override, which will be voted on in May 2026. Outreach will include using existing activities as well as creating new ones. Briefly updated the research on obtaining a loan.

Action items

task	owner	due date	status
Consult Board of Ed, Village of COH - ensure no other big budget increases	Jesse		assigned
Discuss project with Terry, WLS Director	Jesse		assigned
Reach out to Briarcliff Public Library	Susan		assigned
Ask Paul Mays about remaining scope of work	Jesse		assigned
Ask Rochelle for a proposal as fiduciary/municipal advisor	Adam		assigned
Create a timeline of public outreach activities for Jan-Feb-Mar	BoT		Subteam to be identified

Meeting minutes

[Link](#) to slides

Two parallel and eventually intersecting fundraising paths

- Changing our World's approach to major donors, currently in quiet phase
- Budget vote - tax increase will be to pay for loan (bond)
- We have time to prepare what we will say to the public and how
- Still trying to speak with Ossining public library, will reach out to Briarcliff as well, to learn from their experience

We need to carefully manage the messaging

- Clarity and consistency is needed between the two paths

- Be aware of what's happening in our community at the same time we're telling the public
- Different audiences may be reached in different ways (e.g. events, social media)
- Could more carefully examine annual appeal respondents, silent auction bidders for key donors and members of different social networks
- Staff should be informed before we go public
- We need to create a timeline of different events, activities, publications etc and this will likely not be only one committee
- May use many existing public outreach methods

Bond process

- Unsure whether a municipal bond is needed given low interest rates
- In process of speaking to placement agents to learn how to obtain a loan
- There is still time to learn more
- Will be the topic of the next working group, Dec 18/25