

## **Croton Free Library Board Minutes**

May 8, 2017

Present: Trustees: Barry Feinberg, President (18), Howie Myers (18), Leslie Ellis (19), Sharys Eisinger (20), Mary McFerran (21), Jessica Godwin (20), Sid Franks (22)

From the Association: Karen Zevin, President

Library Director: Jesse Bourdon

Call to order: 7:30 pm

Before meeting officially began Barry announced new Board members Sid Franks and Marianne Merola.

Karen opened meeting and asked for a vote for new Board President, Barry Feinberg, and it was approved.

Barry then chaired the remainder of the meeting and began by asking for a vote in turn on new Board Vice-President, Leslie Ellis, Sid Franks for Treasurer, and Mary McFerran for Secretary. Each was voted and approved.

April Minutes approved.

### **Old Business:**

Jesse clarified that the 2017-18 Budget approved by the Board previously is the current one to be in effect the next fiscal year.

Jesse attended the School Board meeting on May 4 to present the budget and inform them of library initiatives including:

- Hopes to expand weekly programs to teens and adults to achieve the high level of children's attendance
- Importance of technology-apps for laptops
- Outreach plans for the public
- Installation of a seed library
- Embracing volunteers
- Every year, Gary Cahill from the Gazette will request the Library Director to provide the percentage change and difference of the total approved budget, the requested tax levy and the tax rate change for Cortland and Yorktown.

### **New Business:**

Barry reviewed the committee assignments and they were revised tentatively as follows:

**Art** - Howie (Chair), Sharyse, Mary, (Barry to check on Debra)

**Budget/Finance** - Sid (Chair). Howie, Karen

**Publicity/Public Relations** - Elizabeth Hiller (Chair), Marianne, (Barry to check on Debra)

**Building and Grounds** - Leslie (Chair), Sharyse, Meredith Hertlin, Kelly

**Long-Range Planning**-Marianne (Chair), Leslie, Mary, Kelly, Melanie Dodson

The ad hoc Makerspace Committee was disbanded; its work completed.

Barry will review all committee assignments with those not present at the meeting and issue a final list at the next Board meeting.

Kelly sent a digital version of Trustee Manual to Barry with several updates. Barry will update the rest and forward to the Board members when ready.

**Directors Report:** Jesse

See “2017\_05\_08\_Boardmeeting.pdf” for full report.

**Croton Reads** set for June 13 - “Grunt” by Mary Roach is the featured selection this year. Jesse invited two Board members to join dinner at local restaurant with the author and Leslie and Howie will attend Monday May 22. More info to follow.

**Update on new Assistant Director search.** Jesse is working on job description and posting locations. Barry and Leslie will work with him on this and subsequent interviews.

Jesse announced the hiring of new maintenance person, progress on finishing Makerspace area, and meetings with vendors on new air conditioning system alternatives.

**Association Report**

**May 20 & 21 Bake and Book**

- Book & Bake Sale signs for private lawns can be picked up at Jesse’s office
- Set up - Thursday May 18, 3 pm-7 pm, Friday 3 pm- 6 pm. HELP NEEDED, sign up on Signup Genius.

**Summerfest –June 4**

- Discussion of who will man the booth and scheduling Using Signup Genius.
- Giveaways: Magnets, Cookbooks, T-shirts
- Raffle?
- Get a Library Card
- Signing up volunteers

- Whistle Blower & Conflict of interest forms distributed to Sid and Karen. Marianne will need forms as well.

## **Other Business**

**Finance Committee Meeting** is May 10, 2017, 11 am. Sid, Barry, Howie, Jesse, Michelle to attend.

Barry distributed Long Range Planning and Blue Sky minutes from last year for review in preparation for Blue Sky coming up in June.

**Maker Space name.** It was decided to keep Croton Creative Space as working name so that we can get Generosity Crowd Funder video posted ASAP. The final name choice will be decided through creative activity in the Fall.

## **Upcoming Meetings**

Barry distributed listing of Board meeting dates for balance of 2017 through Spring 2018 (*Monthly meeting is always 2<sup>nd</sup> Monday, 7:30 pm at Library*)

**Last meeting this year is Monday June 5 @ 7:00 pm at Library**

Followed by Blue Sky at Melanie Dodson's house at 7:30 pm, 45 Lounsbury Rd, Croton.

Bring appetizer or dessert

Barry to Invite-Kelly, Anna Reisner, Janine

Jesse to invite staff

Karen to invite Association people

Meeting adjourned at 9:05 pm

*Respectfully submitted,  
Mary McFerran, Secretary*

*Date: May 22, 2017*