

Croton Free Library Board Minutes  
December 12, 2016

Present: Trustees: Kelly Thomann, President (17), Michelle Minoff (17), Barry Feinberg (18), Howie Myers (18), Leslie Ellis (19), Sharyse Eisinger (20), Jessica Godwin (20), Mary McFerran (21)

From the Association: Marianne Merola  
Library Director: Yvonne Cech

Call to Order: Kelly called the meeting to order at 7:40 pm.

November minutes approved.

**President's Report:** Kelly

The Long Range Planning Report for 2016 was voted on and approved.

**Director's Report:** Yvonne

\*The Book and Bake Sale raised over \$12,623, a few hundred dollars more than last November's sale.

\*Jesse automated and streamlined the employee review process. All reviews will be finished by the end of the week. Those employees working less than one year have face-to-face check-ins; those working more than a year have formal reviews. Discussion regarding bonuses, raises and the need to get all employees to \$15/hour by 2021 ensued.

\*Yvonne met with Patricia Foley to start a Silent Auction Fundraiser.

\*Furniture is being replaced in the Teen Room, giving additional shelving and allowing more room to house the YA collection in one place. Events to draw in more teens will be planned.

\*The Association requests to change the June Blue Sky meeting to June 5<sup>th</sup>. Their annual meeting will be on Tuesday, April 25<sup>th</sup>.

\*The annual fire inspection from the village was conducted this week. The law has changed and requires the building to have carbon monoxide detectors installed and hard-wired to the fire alarm system within 30 days. The system currently functions perfectly, having passed the most recent inspection. It will cost \$14,000 to replace. Seeking compliance, the inspection passed without waivers.

**Building and Grounds:** Yvonne

\*The building needs an architect and an assessment survey. One estimate for \$7500- 10K was for a thorough analysis of the roof and heating system, taking 2 weeks to complete. A \$20K estimate would assess the replacement strategies and budgets including options and a schedule going forward to maintain the building. Yvonne will seek 2-3 more estimates for comparison. The first architect (Bob

Gabalski from Lothrop Associates in White Plains) works for many libraries in Westchester County. CFL would seek NYS Construction Grant to budget for the work.

\*Water fountains are fully functional and will cut down on monthly expenses.

\*No funds were raised from the Selected Giving Appeal to date, however, good feedback was received as well as good groundwork for next year.

**Makerspace Committee:** Mary

\*A wall to obscure noise will be erected. Crowd funding on GoFundMe site was discussed. An Ithaca college student volunteered to make a video to upload to the site, set to be completed by mid January.

**Art Committee:** Howie

\*Jerry Pinkney's art will show January/February. Possible fundraiser ideas in lieu of reception were mentioned. Ideas included a private art lesson and a dinner.

\*The Ottinger Room is booked until 2018.

**Association Report:** Marianne

\*Karen Zevin's CFLA Treasurer Report detailed the \$12,623 made on the Fall Book & Bake Sale. For future sales, we plan to expand the sale into the library for inventory space. More volunteers are encouraged to participate, especially for the end-of-sale clean-up.

\*The CFLA Schedule for 2017 was presented and all who are interested in volunteering are welcome.

\*The Association is developing ideas for a new fundraising event.

**New Business:**

\*Ideas for the Teen Room include Ping Pong, a multi-use gaming table and storage space. The hope is to build to the successful Children's Programming, which brought 109 people to the Lego program on Saturday.

\*Jesse will head Croton Reads set for June due to the availability of the author.

The next meeting is January 23<sup>rd</sup> @7:00 PM and will be held before the joint meeting at Hendrick Hudson Free Library.

The meeting adjourned at 9:00 PM.

Respectfully submitted by Sharyse Eisinger, Secretary