

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

September 8, 2025

## **SEPTEMBER BOARD MEETING AGENDA**

- **Call to order**
- **Approval of the Previous Minutes**
  - June 2025 Board Meeting
  - June 2025 Ad-Hoc Board Meeting
  - July 2025 "Quattro" Board Meeting
  - July 2025 Ad-Hoc Board Meeting
- **Director's Report**
  - Staff reviews/summaries completed
  - Summer Reading Participation
  - Migration to QB online
  - 2FA in place for email admins
  - Confirmation of West-Ex Lease Transfer
  - Upcoming Riverview Jazz performance
- **Treasurer's and Finance Committee Report**
  - Check Register Approval
  - FY 2024-25 wrap-up
- **Committee Reports**
  - **Fundraising**
    - Annual Appeal: [Draft letter](#) for 2025 completed with Library highlights; under review by Changing Our World. Board members may view the draft before mailing in early November.
    - Pre-Appeal Postcards: Will be sent to strong past donors; mailing list may expand to include zip codes 10521 and 10548 (Croton, Crugers, Montrose).
    - Fall Book & Bake Sale – Setup: Friday, Nov. 7, 8a–3p in the Ottinger Room. Sale Days: Saturday, Nov. 8 (8a–3p) and Sunday, Nov. 9 (10a–3p).
  - **Long-Range Planning**
  - **Arts**
    - Sept-Oct Artist: Teri Siegel
  - **Buildings and Grounds**
  - **Safety**
  - **New Trustee Selection and Training**

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

September 8, 2025

## **SEPTEMBER BOARD MEETING AGENDA**

- **Committee Reports** (*continued*)
  - **Ad-Hoc**
    - Several drives have been cleaned up with focus on "Board Administration", "New Trustee Selection and Onboarding", and "Policies and Reference Materials".
    - The Drives "Committee: Renovation Advisory" and "Library Renovation" will be consolidated (work in progress).
    - The Master calendar is a work in progress. At a future Board Meeting Kate will provide instruction on how the Master Calendar works.
- **Old Business**
  - Review of Action Items from Last Meeting
  - CW Pause
  - [CoI/Whistleblower](#) - Trustee attestations (please sign)
  - Update Terms and Positions in [Croton Trustee List](#)
- **New Business**
- **\*Public Comment**
- **Adjourn**

\*Members of the public may address the Board of Trustees only during the Public Comment portion of the board meeting and must identify themselves by name when they begin to speak. Comments are limited to no more than three minutes per person. The number of public comments per board meeting may be limited due to time constraints.

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

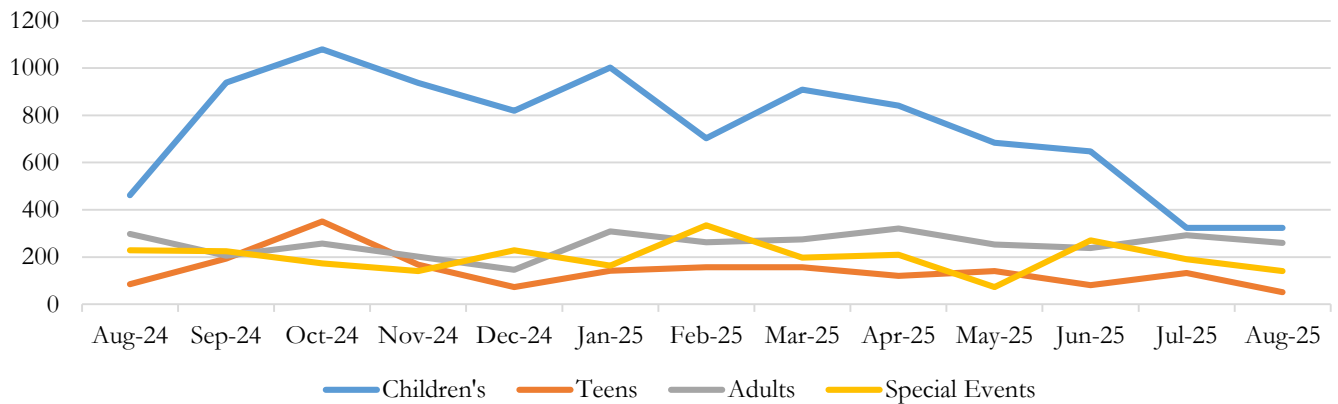
[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

September 8, 2025

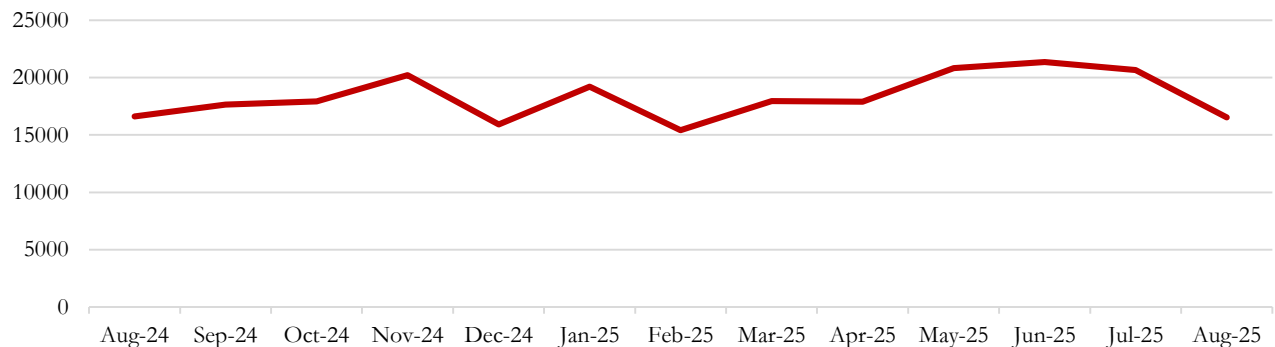
## Patron Services – Summer 2025

	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>2024</u>	<u>CHANGE</u>
Visitors	21,353	20,672	16,525	58,550	48,082	22%
Reference Transactions	930	957	887	2,774	3,030	-8%
Cards Issued	36	33	39	108	118	-8%
<b>Programs</b>						
Children's Attendance	647	323	323	1,293	2,008	-36%
Teen Attendance	81	132	51	264	203	30%
Adult Attendance	238	292	259	789	814	-3%
Special Event Attendance	270	191	140	601	667	-10%

### Program Attendance



### Visitors



# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

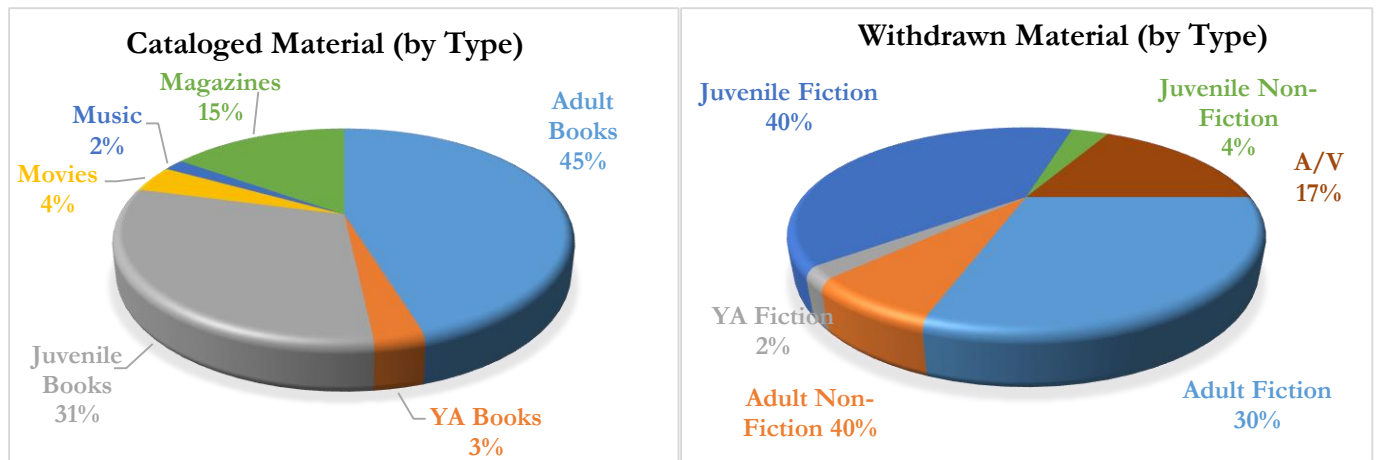
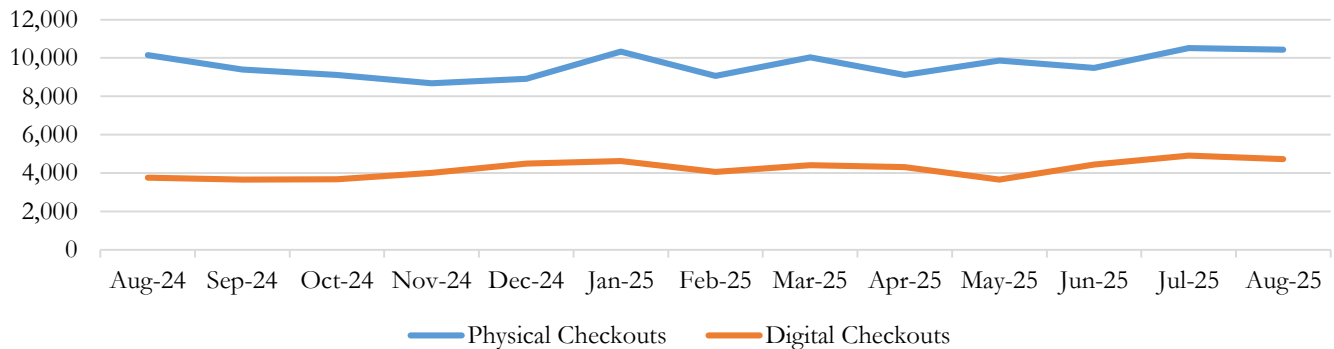
[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

September 8, 2025

## Collection Statistics – Summer 2025

	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>2024</u>	<u>CHANGE</u>
Physical Checkouts	9,478	10,521	10,435	30,434	29,470	3%
Digital Checkouts	4,449	4,918	4,734	14,101	10,877	30%
Cataloged Material	227	358	339	924	1,058	-13%
Withdrawn Material	188	299	218	705	1,014	-30%

### Circulation



### Cataloged Material

