MARCH BOARD MEETING AGENDA

- Call to order
- Approval of the February 2024 Minutes
- Director's Report
- Treasurer’s Report
  - Check Register Approval
- Committee Reports
- Old Business
  - Renovation survey results (to date)
  - Trustee search outreach
  - Trustee assignment update
- New Business
- *Public Comment
- Adjourn

*Members of the public may address the Board of Trustees only during the Public Comment portion of the board meeting and must identify themselves by name when they begin to speak. Comments are limited to no more than three minutes per person. The number of public comments per board meeting may be limited due to time constraints.
LIBRARY DIRECTOR'S REPORT

MONTHLY NEWS & UPDATES

- Budget update: The Library will be seeking a $24,400 (2.6%) increase to the tax levy bringing the total levy request for the 2024-25 FY to $962,222.
- Official budget and annual report delayed; vote for both scheduled for next board meeting.
- Re-evaluate continuing to operate in amnesty mode or consider adopting a fine-free policy. Top reasons for this operationally:
  - There is no way for us to prevent patrons from preemptively paying late fines on the online catalog with a credit card. This happens because in amnesty mode the fines accrue until the item is returned.
  - If late fines are forgiven before an item is resolved it causes reconciliation issues if a patron ultimately ends up having to pay for the item.
  - Amnesty mode requires staff to have their workstations specifically configured. If there is an error in that configuration, whether on the part of the staff member or an issue with Evergreen, fines can be improperly charged to a patron.
- Summerfest applications now live. Scheduled for Sunday, June 2. Early Bird applications due May 1. Let me know if interested.
Patron Services – February 2024

<table>
<thead>
<tr>
<th></th>
<th>2024</th>
<th>2023</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visitors</td>
<td>16,038</td>
<td>19,172</td>
<td>-16%</td>
</tr>
<tr>
<td>Reference Transactions</td>
<td>1,044</td>
<td>970</td>
<td>8%</td>
</tr>
<tr>
<td>Cards Issued</td>
<td>26</td>
<td>40</td>
<td>-35%</td>
</tr>
<tr>
<td><strong>Programs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children's Attendance</td>
<td>578</td>
<td>647</td>
<td>-11%</td>
</tr>
<tr>
<td>Teen Attendance</td>
<td>127</td>
<td>92</td>
<td>38%</td>
</tr>
<tr>
<td>Adult Attendance</td>
<td>213</td>
<td>177</td>
<td>20%</td>
</tr>
<tr>
<td>Special Event Attendance</td>
<td>329</td>
<td>113</td>
<td>191%</td>
</tr>
</tbody>
</table>

![Program Attendance](chart1.png)

![Visitors](chart2.png)
March 11, 2024

Collection Statistics – February 2024

<table>
<thead>
<tr>
<th></th>
<th>2024</th>
<th>2023</th>
<th>Change %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Checkouts</td>
<td>9,279</td>
<td>8,885</td>
<td>4%</td>
</tr>
<tr>
<td>Digital Checkouts</td>
<td>3,505</td>
<td>2,788</td>
<td>26%</td>
</tr>
<tr>
<td>Cataloged Material</td>
<td>394</td>
<td>388</td>
<td>2%</td>
</tr>
<tr>
<td>Withdrawn Material</td>
<td>277</td>
<td>17</td>
<td>1,529%</td>
</tr>
</tbody>
</table>

Circulation

Cataloged Material (by Type)

- Adult Books: 44%
- YA Books: 4%
- Juvenile Books: 26%
- Music: 5%
- Movies: 6%

Withdrawn Material (by Type)

- Adult Non-Fiction: 5%
- YA Fiction: 14%
- Juvenile Fiction: 6%
- Magazines: 44%
- Foreign Language: 7%

Cataloged Material

- Cataloged Material
- Withdrawn Material