

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

January 10, 2022

7:30 PM

Croton Free Library

JANUARY BOARD MEETING AGENDA

- **Call to order**
- **Approval of December 2021 Minutes**
- **Director's Report**
- **Treasurer's Report**
- **Committee Reports**
 - Finance
 - Buildings and Grounds
 - Arts
 - Croton Reads
 - Long Range Planning
 - Safety
 - Fundraising
 - Publicity
- **Old Business**
 - Observed Holidays Discussion
- **New Business**
 - 2022 Meeting Dates
- **Public Comment**
- **Adjourn**

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DIRECTOR'S REPORT

December 2021 Statistics

PATRON SERVICES

	<u>2021</u>	<u>2020</u>	<u>CHANGE</u>
Physical Checkouts	---	4,789	---
OverDrive	---	2,052	---
Hoopla	---	252	--
Visitors	11,388	0	---
Reference Transactions	665	N/A	---
Children's Program Attendance	---	114	---
Teen Program Attendance	39	51	-24%
Adult Program Attendance	128	18	611%
Special Event Attendance	225	82	174%
Library Cards Issued	---	8	---

UPDATES

- New Hire: Fernando Bernal has officially become the new library maintenance worker as of December 27, 2021. (Board approval required).
- Paperwork has been signed and submitted with Library Market regarding the new website. Currently arranging on preliminary meeting with our project manager.
- Public wireless network has been upgraded by WLS from 25Mbps to 400Mbps.
- The garden wall along the walkway in the front of the building has been repaired and received a new coat of stucco. Cracks have been filled in and out of service recessed lights have been removed.
- Four staff members were not put on the schedule for 2022 as they were not in compliance with our Vaccination Policy.
- There has been a rise in public-facing employees calling out sick leading to a struggle to find coverage and there's a concern this may be an issue for several weeks to come. In response, we have temporarily adjusted our services during our open hours.
- We are currently in the process of scheduling interviews for a new reference librarian, circulation clerk and potential substitutes for these positions as well. Interviews will be conducted by Megan Fenton and myself.