

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

November 8, 2021

7:30 PM

Croton Free Library

## NOVEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of October 2021 Minutes**
- **Director's Report**
- **Treasurer's Report**
- **Committee Reports**
  - Finance
  - Buildings and Grounds
  - Arts
  - Croton Reads
  - Long Range Planning
  - Safety
  - By-Laws
  - Fundraising
  - Publicity
- **Old Business**
  - Approval of By-Laws
  - Distribution of Conflict of Interest/Whistleblower Policy
  - Observed Holidays Discussion
- **New Business**
- **Public Comment**
- **Adjourn**

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

## DIRECTOR'S REPORT

*October 2021 Statistics*

### PATRON SERVICES

	<u>2021</u>	<u>2020</u>	<u>CHANGE</u>
<b>Physical Checkouts</b>	8,292	5,168	60%
<b>OverDrive</b>	1,906	1,993	-4%
<b>Hoopla</b>	190	217	-12%
<b>Visitors</b>	11,201	154	7,173%
<b>Reference Transactions</b>	778	---	---
<b>Children's Program Attendance</b>	619	121	412%
<b>Teen Program Attendance</b>	85	71	20%
<b>Adult Program Attendance</b>	119	16	644%
<b>Special Event Attendance</b>	202	24	742%
<b>Library Cards Issued</b>	28	11	155%

### UPDATES

- NYS Bill A01228A/S01150-A
  - Starting November 19, 2021 open meeting documents must be available upon request or available on website at least 24 hours before the board meeting.  
<https://nyassembly.gov/leg/?bn=A01228&term=2021>
- Village Event – Lorraine Hansberry
  - Spoke with committee representative about the Library hosting an event in honor of Lorraine Hansberry in February; similar to our Croton Reads event.
- New Hire – Reference and Circulation Manager (resume attached)
- Room use requests and potential policy updates.
  - Room use at the Library is reserved for non-profit organizations who can supply a certificate of liability insurance and all programs must be free and open to the public.
  - “No group, however, shall have the right to use the rooms, and any such use is at the sole discretion of the Library Board.”