

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

October 18, 2021

7:30 PM

Croton Free Library

OCTOBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of September 2021 Minutes**
- **Director's Report**
- **Committee Reports**
 - Finance
 - Approval of Checks
 - Audit Status
 - ESG Policy Resolution
 - Buildings and Grounds
 - Lothrop Summary
 - Arts
 - New Artist
 - Croton Reads
 - Long Range Planning
 - Safety
 - Vaccination Requirement
 - By-Laws
 - Review/Vote
 - Fundraising
 - Annual Appeal update
 - Fall Book and Bake Sale
 - Future Fundraising Opportunities
 - Publicity
 - New website follow-up
- **Old Business**
 - Observed Holidays Discussion
- **New Business**
- **Public Comment**
- **Adjourn**

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

DIRECTOR'S REPORT

September 2021 Statistics

PATRON SERVICES

	<u>2021</u>	<u>2020</u>	<u>CHANGE</u>
Physical Checkouts	8,415	4,171	102%
OverDrive	1,899	2028	-6%
Hoopla	171	228	-25%
Visitors	10,022	0	---
Reference Transactions	664	N/A	---
Children's Program Attendance	475	83	472%
Teen Program Attendance	40	28	43%
Adult Program Attendance	21	14	50%
Special Event Attendance	175	11	1,491%
Library Cards Issued	25	13	92%

UPDATES

- Nationwide shipping delays have made new releases much harder to get out on time. May have an effect on eBook use as well.
- Freegal renewal once more for 2022.
- Interviewed all candidates for new Reference and Circulation Manager. New hire to be determined in the near future; formal announcement by next meeting.
- All library trustees (association and public) will be required to attend annual training.
 - Effective date: January 1, 2023
 - Two (2) hours of training required annually
 - Acceptable training topics: Financial oversight, accountability, fiduciary responsibilities, and the general powers and duties of a library trustee.
 - Certificates of completion are to be filed with the president of the library board.