

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

September 13, 2021

7:30 PM

Croton Free Library

## SEPTEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of June 2021 Minutes**
- **Director's Report**
- **Committee Reports**
  - Finance
    - Approval of Checks
    - Audit Status
  - Buildings and Grounds
  - Arts
    - New Artist
  - Croton Reads
  - Long Range Planning
  - Safety
    - Patron Letter
    - Vaccination Requirement
  - By-Laws
  - Fundraising
    - Annual Appeal update
    - Review of calendar for 2021/2022 Fundraising Event Planning
    - General donation tracking
  - Publicity
    - New website follow-up
- **Old Business**
- **New Business**
  - New Observed Holiday (Juneteenth)
- **Public Comment**
- **Adjourn**

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

## DIRECTOR'S REPORT

*Summer 2021 Statistics*

### PATRON SERVICES

	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>2020</u>	<u>CHANGE</u>
<b>Physical Checkouts</b>	7,645	8,795	8,922	<b>25,362</b>	8,050	215%
<b>OverDrive</b>	1,793	2,098	2,168	<b>6,059</b>	7,413	-18%
<b>Hoopla</b>	179	215	184	<b>578</b>	909	-36%
<b>Visitors</b>	5,991	9,607*	9,607*	<b>25,205</b>	0	---
<b>Reference Transactions</b>	687	830	770	<b>2,287</b>	152	1,405%
<b>Children's Program Attendance</b>	517	642	597	<b>1,756</b>	649	171%
<b>Teen Program Attendance</b>	140	109	79	<b>328</b>	223	47%
<b>Adult Program Attendance</b>	0	35	29	<b>64</b>	50	28%
<b>Special Event Attendance</b>	265	0	146	<b>411</b>	99	315%
<b>Library Cards Issued</b>	26	35	44	<b>105</b>	41	156%

\*Visitor totals were taken over a two-month period so total was divided by two.

### UPDATES

- Met with our WLS Board representative in July regarding SLA and future partnerships.
- Online finance and documentation back-up started in August.
- Senator Pete Harckham acknowledgement.
- Grant from Sandy Galef regarding "enhancing Library Services" has been approved.
- Front patio improvement has a potential donor.
- Ramped sidewalk slap has been installed; completing 2018 construction grant.
- "New" maintenance position has been filled.
- Reaffirmation of adopted safety plan is in compliance with the HERO Act in response to COVID-19 being designated an airborne infectious disease.