

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

December 14, 2020

7:30 PM

Croton Free Library

DECEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of Nov. 2020 Minutes**
- **Director's Report**
 - Status of WLS Libraries
 - New Website
 - PTO Change
 - New Phone System
 - Freegal Extension
 - Reference Interviews
- **Committee Reports**
 - Finance Committee – Approve Checks
 - Buildings and Grounds
 - Art Committee
 - Long Range Planning
 - Safety Committee
- **Association Report**
 - Annual Appeal Status
- **Old Business**
- **New Business**
 - Local Artist Collaboration: Motomichi Nakamura
- **Public Comment**
- **Adjourn**

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

DIRECTOR'S REPORT

November 2020 Statistics

PATRON SERVICES

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Physical Checkouts	5,042	8,428	-40%
OverDrive	1,897	841	126%
Hoopla	218	137	59%
Wireless Usage	80	1,261	-94%
Cards Issued	16	39	-59%
Curbside Pick-ups	904	0	---
Appointments Filled: Curbside	54%	--	--
Appointments Filled: Browsing*	40%	--	--

* browsing suspended 11/23/2020

UPDATES

- Most of the libraries in Westchester are back to only being open for curbside service (see next page).
- Thao exploring initial steps into developing a new website and our different options.
- Paid Time-off for P/T employees will be switching to an accrual method starting in 2021 (documentation provided).
- Wiring for new phone system will begin at the end of the month. Additional lines at circulation and children's room.
- WLS will be ending Freegal subscription by 1/1/2021. We will be continuing for Croton residents only. In 2020, we had 46 users stream 14,011 songs and 53 patrons download 3,347 songs.
- Will be looking over applicants for part-time/substitute reference position to be (hopefully) hired by Jan. 2021.

CURRENT STATUS OF WESTCHESTER LIBRARIES

(as of 12/11/2020)

<p>Curbside Service</p> <p>Ardsley Briarcliff Chappaqua Croton Dobbs Ferry* Eastchester Greenburgh Harrison Hastings Irvington John C. Hart, Yorktown Katonah Larchmont* Lewisboro Mount Pleasant New Rochelle* North Castle, Armonk Port Chester-Rye Brook* Purchase* Rye Scarsdale Somers Field, Peekskill* Tuckahoe White Plains Yonkers (Crestwood only)</p>	<p>Facility access by appointment</p> <p>Bedford Hills Bedford Village Hendrick Hudson, Montrose</p> <p>Facility access, with restrictions</p> <p>Bronxville Mount Kisco Mount Vernon North Salem Ossining Pelham Pound Ridge Tarrytown Yonkers (temporarily for the holidays)</p> <p><i>*Had temporary closure due to Covid.</i></p> <p>List compiled by Donna Pesce, Library Director, Briarcliff Public Library</p>
--	---