

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

October 19, 2020

7:30 PM

Croton Free Library

## OCTOBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of Sept. 2020 Minutes**
- **Director's Report**
  - Audit Status
  - Phase 3 Status
  - Museum Passes
  - Flu Clinic Success
  - WLS/SLA Discussion
- **Committee Reports**
  - Finance Committee – Approve Checks
  - Buildings and Grounds – Phone/Security System
  - Art Committee – Update
  - Safety Committee – Update
- **Association Report**
  - Annual Meeting Rescheduling
  - Online Fundraiser
- **Old Business**
  - Parental Leave Policy (vote)
- **New Business**
- **Public Comment**
- **Adjourn**

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## DIRECTOR'S REPORT

*September 2020 Statistics*

### PATRON SERVICES

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
<b>Physical Checkouts</b>	4,171	7,960	-48%
<b>OverDrive</b>	2,028	926	119%
<b>Hoopla</b>	228	146	56%
<b>Wireless Usage</b>	175	1,002	-83%
<b>Cards Issued</b>	13	51	-75%
<b>Curbside Pick-ups</b>	927	0	---

### UPDATES

- 2019-20 Audit: Awaiting status from Eric. Will pass along once Sid reviews.
- Library is operating in Phase 3 – Browse by Appointment (gaining traction).
  - Safety committee evaluating soon.
- Museum Passes restarted Friday, October 16.
  - Cases have been recreated to be book drop friendly and easy to disinfect.
- Flu Clinic a success!
  - 102 vaccinations administered to Croton residents.
- Brief overview of WLS Service License Agreement regarding services.
  - Potential impacts (Additional network, increased costs).